

EXPRESSION OF INTEREST

FOR

EMPANELMENT OF IP FIRMS FOR  
HANDLING MABIF-IPFC CLIENTS IP  
APPLICATIONS AND OTHER IP RELATED  
WORK

(Techno-Legal Part)

Madurai Agribusiness Incubation Forum, an incubation facility supported by NABARD and housed at TNAU, Madurai is incorporated as a section 8 company under companies act 2013 on 9th May 2018. MABIF is conceived in a unique way as a value chain incubator, which focuses on nurturing innovative early stage enterprises that have growth potential to become competitive agribusiness/Startups by serving, adding value or linking to Farmer Producer Organization (FPO) by increasing competitiveness and bridging the gap between Farmers (FPOs) and markets through developing synergies and partnerships with Startups and agribusiness enterprises this in turn will ensure that farm production is responsive to the market demand and value addition is increased and shared among the stakeholders in the chain. MSME Intellectual Property Facilitation Centre is an in-house setup of MABIF which facilitates the protection of Intellectual Property Rights of our clients which includes Trademarks for their brands, Patenting of Innovative Ideas and Geographical Indications.

Expression of Interest (EOI) is requested for empanelment of IP firms/Individuals for handling MABIF-IPFC IP applications for securing and safeguarding protection of all IP forms in India and Abroad. The applying firms/Individual and its counterpart foreign associates should be able to provide services for:

- Filing, prosecution, maintenance, opposition, litigation, revocation, restoration and any other proceedings in respect of Indian/foreign patent applications/patents and for registration/securing of other forms of IP abroad.
- All other forms of IP and related work comprising services for copyright matters, design, trademark, layout design, plant varieties, opposition, litigation, revocation, restoration, representation before Appellate Board in India, miscellaneous actions under the relevant Act and any other proceedings in India.
- Other IP related work comprising drafting of agreements, MOU, Freedom to operate searches, assistance in licensing and other IP Management matters like IP audit, IP valuation, commercialization strategy and opinion/advice relating to IP matters.

The IP firm should possess professional expertise especially in handling patent applications in the field of Food & Agriculture, Technological, Biological and Engineering. The firm must have the requisite infrastructure and be financially sound. It should have an established network of top leading foreign attorney firms worldwide who can handle the assigned work with respect to MABIF-IPFC's patent applications and other forms of IP.

Invited proposals should include the details mentioned in the format which may be downloaded from the MABIF-IPFC website <http://mabif.com>.

The 'Techno-legal IP bid' along with the 'Financial Bids' are considered for Evaluation by the Expert committee. The selected firms need to sign the Memorandum of Understanding with MABIF-IPFC.

MABIF-IPFC, reserves the right to shortlist firms at any point of assessment of their credentials for the empanelment. This advertisement does not constitute and will not be deemed to constitute any commitment on the part of MABIF-IPFC.

## **2. Information and Instructions for Applicant**

1. All information called for should be furnished against the relevant items in the prescribed forms. If for any reason, information is provided in a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a 'nil' or "no such case" entry should be made in that column. If any particulars/query is not applicable in case of the applicant, it should be stated as "not applicable". The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being summarily disqualified. Applications made by telegram or telex and those received late will not be entertained.
2. The applicant should sign each page of the application.
3. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting. Pages need to be numbered. Additional sheets, if any added by the service provider, should also be numbered by him.
4. References, information and certificates from the respective clients certifying suitability and capability of the applicant should be duly signed.
5. The applicant may furnish any additional information which he thinks is necessary to establish the capabilities of the firm to successfully complete the envisaged work. It is, however, advised not to furnish superfluous information. No information shall be entertained after submission of EOI document unless it is called for by MABIF-IPFC.
6. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to the termination of the contract.
7. Any effort on the part of the applicant or his agent to exercise influence or to pressurize MABIF-IPFC would result in rejection of his application.
8. Any application received after deadline for submission of bid prescribed by MABIF-IPFC will not be rejected and shall be marked as "late" and not considered for further evaluation. The envelop shall not be opened and shall be returned to the bidder.
9. All bids will be opened in the presence of their authorized representative as per the schedule given in the invitation of bids.

### 3. Format for submitting proposal

From

(Firms Name and Address)

To

The Chief Executive Officer,  
Madurai Agri Business Incubation Forum,  
Agricultural College and Research Institute,  
Madurai – 625104

Subject: Submission of Expression of Interest for “Empanelment of IP Firms/Individual for handling MABIF-IPFC Clients IP applications and other IP related work.”

Sir,

Having examined the details given in the Terms and conditions of the Expression of Interest for the above work, I/we hereby submit the EOI.

1. I/We hereby certify that all the statements made and information are true and correct.
2. I/We have furnished all information as required in “Profile and Business Competencies of The Firm' which is necessary for EOI and have no further pertinent information to supply.
3. I/We also authorize MABIF-IPFC to approach individuals, employees, firms and corporation to verify our competence and general reputation.
4. I/We will make comprehensive presentations before officials of the MABIF-IPFC at various stages to explain the functioning and other matter necessary for the empanelment of the attorney.
5. I/We submit the following documents in support of our suitability, technical know-how and capability for having successfully completed the following assignments. Seal of applicant  
Date of submission  
Signature(s) of Applicant(s) (Authorized signatory with Name and his capacity)  
Enclosures.

#### 4. PROFILE AND BUSINESS COMPETENCIES OF THE FIRM/INDIVIDUAL

1. Full Name of the firm:
2. Complete Address of office along with telephone numbers, email address of the Firm:
3. Place of work:
4. Date of establishment of the firm:
5. Legal Status of the firm (attach attested copies of original document)
6. Particulars of the registrations/certifications if any with various government/nongovernmental bodies (attach attested photocopy)
7. Particulars of the memberships/partnership if any
8. Details of PAN (Permanent Account Number), and other Important Registration No. may also be provided
9. Area of specialization:  
(Patents/Trademarks/Copyright/Designs/Litigation/opposition/Contracts/other IP related activities)
10. Number of professionals (Partners/Associates) presently employed with the firm for patent and related IP work in various fields and their profiles:

Sr. No	Name of the Professional Qualification	Name of the Professional Qualification	Area of expertise	Experience (no. of years)	Number of cases handled (Specify whether it is for copyright, Trademark or Patent or any other IP form, litigation/opposition)
1					
2					
3					
4					

11. Provide details of number of patent applications or other forms of IP handled by the firm during the last 3 years with respect to:
  - Number of patent applications drafted and filed in India from Indian clients and from foreign clients;
  - Number of patent applications drafted and filed abroad including PCT applications from Indian clients;
  - List of patent applications published /granted related to those handled by Firm;
  - Number of cases handled with respect to other forms of IP.

12. Number of litigations/opposition proceedings handled by the firm pertaining to patents, design, trademarks and copyrights during the last 3 years and success rate of the decided cases in favour of the client(s) during this period.
13. Number of Indian/foreign patent applications filed.
14. Procedures adopted by the firm in regard to maintaining security of information related to hard copies and computer-based transaction/ exchange of information between the clients and the firm.
15. Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.
16. Any other information considered necessary but not included above.

## 1. Quotation for IP Facilitation Service - Copyright

S.No	Particulars	Govt. Fee (Rs.)	Professional Fee (Rs.)
1.	Prior Art Search		
2.	Drafting & filling application with all necessary forms		
3.	Attending Hearing & drafting response to hearing Notice		
4.	Renewal of IP granted		
5.	Prosecution process - Reply to examination Report, Objections, etc.,		
6.	Drafting extra forms		
7.	Opposition Notice		
8.	Renewal of IP granted		
9.	Any Others (Please Specify)		

## 2. Quotation for IP Facilitation Service – Trademark

S.No	Particulars	Govt. Fee (Rs.)	Professional Fee (Rs.)
1.	Trademark Search, Drafting & filling application with all necessary forms without hearing		
2.	Trademark Search, Drafting & filling application with all necessary forms and physical hearing		
3.	Addition of Logomark after filing of Trademark		
4.	Opposition Filing without hearing		
5.	Opposition Filing with physical hearing		
6.	Renewal of IP granted		
7.	Any Others (Please Specify)		



### 3. Quotation for IP Facilitation Service – Patent

S.No	Particulars	Govt. Fee (Rs.)	Professional Fee (Rs.)
1.	Prior Art Search, Drafting & filling provisional specification application with all necessary forms and FER - (form1,2,3,5 &26)		
2.	Prior Art Search, Drafting and filling complete specification after filling provisional specification with all necessary forms and FER (Form 1,2,3,5,9 form 18 & form 26)		
3.	Amendment to Patent Specification\		
4.	Drafting and filling of patent of addition & divisional application		
5.	Attending Hearing & drafting response to hearing notice		
6.	Renewal of IP granted		
7.	Any other forms (Specify)		

#### 4. Quotation for IP Facilitation Service - Industrial Design

S.No	Particulars	Govt. Fee (Rs.)	Professional Fee (Rs.)
1.	Prior Art Search, Drafting & filling application with all necessary forms and examination Report		
2.	Attending Hearing & drafting response to hearing Notice		
3.	Opposition Notice, Drafting and filling counter statement		
4.	Renewal of IP granted		
5.	Any other forms (Specify)		

## 5. Quotation for IP Facilitation Service – Geographical Indication

S.No	Particulars	Govt. Fee (Rs.)	Professional Fee (Rs.)
1.	GI Filing		
2.	Reply to Formality Check Report		
3.	Consultative Group Meeting		
4.	Objection		
5.	Opposition		
6.	Hearing		
7.	Authorized User Registration		
8.	Renewal of IP granted		
9.	Any Others (Please Specify)		